

# Project Grant Scheme

## Outline Proposal Form



Please note that only one application is allowed per research team each grant round. The principal applicant should be employed and normally hold a permanent post in a UK hospital or university but fixed term employees on long term contracts may be eligible. Please read the guidelines for project grant applications on our website for details of restrictions on applications. The principal applicant e-mail address will be used for all communication.

**This is an example project grant outline form for applications to Action Medical Research, including the joint call with Borne and CSPCT. The finalised questions and form for the 20 November 2019 deadline should be available from the Action Medical Research website within the next couple of months.**

### 1. Details of principal applicant

Name: Full title, all initials and surname	
Institution	
Present position of Principal Applicant	
Contact address	
Telephone	
E-mail	

**Details of UK-based co-applicants.** Co-applicants must be employed in UK based hospitals, universities or research institutes. Those involved in the project outside the UK can be named as collaborators on the full application.

Co-applicant names: Use full titles, all initials and surnames	
Institutions	

**2. Collaborators** If relevant, please give the names of any researchers and their research institutes and/or subcontractors or patient representatives that are not named as applicants but would be collaborating (or providing services) on the project. Collaborators may be based outside the UK.

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### 3. Title of project (maximum 25 words)

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**4. Length of project (in years)**

**5. Estimated costs** Please do not include full economic costings. The charity will not cover indirect costs such as administrative or other overheads (for example depreciation or maintenance costs). You should not include percentages of salaries for those already employed in permanent/long term positions, such as the Principal Applicant. Please add total salary costs before tax (gross salary) for the whole project including employer costs of National Insurance, pension and London weighting (if applicable).

Salary	Consumables	Equipment	Estimated total project cost to the charity

**6. Joint funding. Are you applying for joint funding with Borne or CSPCT as described on our website? If yes, please give details. For Action LifeArc joint funding please only complete the specific form that has additional questions so we can check eligibility.**

**7. Briefly describe the aims of this project using non-technical terminology and describe how this project fits the remit of Action Medical Research** (maximum 200 words). Please note that this section may be seen by non-scientists.

**8. Please describe the clinical relevance of this project and say how close it is to clinical application. If this is a clinical study, and if appropriate, have you approached the relevant Clinical Research Network Clinical Studies Group to help with the design of this study?** (maximum 200 words)

**9. Patient/public involvement** Maximum circa 70 words. If appropriate please state if you have involved or plan to involve patients or members of the public in the research process. For example, involvement in the choice of research topics, advising on the project design or in carrying out the research. This is a different process to carrying out research on patients or disseminating findings. It involves working with patients or the public rather than simply doing research to, about or for them. For example, if appropriate, you might consider involving a Young People's Advisory Group. Please see <http://www.crn.nihr.ac.uk/children> Resources include: [INVOLVE](#) and [Nuffield Council on Bioethics report "Children and clinical research: ethical issues"](#)

**10. Outline your proposed research plan** (maximum 600 words). You should describe the hypothesis to be tested and the methods of research to be used. The study design should be described in sufficient detail for our advisors to understand what is proposed.

**11. Please list up to 5 recent publications for the principal applicant**

**12. Have you applied to the charity with this or a related application before? If so, please give the reference number (for a full application) or state if this was an outline application and give and brief reasons for the resubmission.**

**13.a) Do you or your co-applicants have any grants from Action Medical Research that are currently active? If so, please give the reference number(s)**

**b) If yes to the above, are you up to date with submitting the interim/final reports requested by the charity?**

**Please name the file with the principal applicant's surname (for example smithoutline.doc) and return this form by e-mail to: [applications@action.org.uk](mailto:applications@action.org.uk)**

**Please note that if you do not receive an acknowledgement within 7 days of submitting your outline proposal form it may mean that your e mail has not been received so please contact 01403 327407.**

Example