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**STALLHOLDERS BOOKING FORM**

**Grittleton Plant & Spring fair at Grittleton House, SN14 6AP**

**Monday 25 May 2020**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Times** | **Opening: 11am** | **Closing:**  **3pm** | **Setting up:**  **8am** | **Site vacated by:**  **4.30pm** |

Trading Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Description of goods (as a courtesy to other stallholders, please only sell the goods stated)

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Contact Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Postcode\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mobile telephone No \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Website address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We will only use your personal information to contact you about being a stall holder at this event in this or following years.  We will not share or sell your data to third parties for marketing purposes.

**Stall requirements**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***Enter your amounts here*** | | | | Tick required |
| Single space = 6’x 4’ | £ 20 | | |  |
| Double space = 12’ x 4’ | £ 35 | | |  |
| Single space plus extra 3’ for hanging rails etc | £ 28 | | |  |
| Hire of 6’ x 2’ 6’’ trestle tables @ £5 each |  | | |  |
| Power access | £ 3 | | |  |
|  | Total £: | | |  |
| Quantity of event fliers you would like for your mailing list | |  |
| I agree to donate a small gift for the tombola and 10% of my takings (please tick) | |  |

**Public Liability Insurance**

Stall holders are liable for meeting all legal requirements with regards to the goods and services they sell and will be responsibility for any legal claims made by purchasers/users arising out of the provision of their goods and services.

Please attach a copy of your Public Liability Insurance to this booking form and bring the original copy with you on the day. If you do not have this cover you must sign a Stallholder Liability Form and attach it to this booking form. A form can be downloaded from <https://www.action.org.uk/grittleton-plant-and-spring-fair>

(Continued on the next page)

Please tick the boxes below to confirm the document/s you have attached.

I attach a copy of my Public Liability Insurance which is valid for the date of the Grittleton Plant & Spring Fair

I do not have public liability insurance and have attached a completed Stallholders Indemnity Form (available from our website [www.action.org.uk](http://www.action.org.uk) )

**Payment**

Please make all cheques payable to: Action Medical Research

I enclose my payment in full **£\_\_\_\_\_**

I agree to abide by Action Medical Research terms and conditions for fairs (available from our website <https://www.action.org.uk/grittleton-plant-and-spring-fair> )

Please complete this form and return with payment 20 April 2020

**To**: **Julia King, The Grove, East Tytherton, Chippenham SN15 4LX**

**Telephone**: 07780 706 820 **Email**: kingjooles@gmail.com

Signed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_